

PRESBYTERIAN WOMEN IN THE SYNOD OF THE COVENANT

STANDING RULES

1. All leaders of PWSOC shall act in a collegial manner – sharing responsibilities and being supportive of one another as they act as a team.
2. Mileage Allowance
 - a. The mileage allowance is 30 cents per mile, plus one cent for each additional leader of the PWSOC/CT in the car.
 - b. Invited presenters shall be reimbursed for mileage.
3. Up to \$30 per day will be allowed as expenses for child or other dependent care, while PWSOC/CT leaders attend meetings.
4. PWSOC supports Religious Coalition for Reproductive Choice (RCRC) in Michigan and Ohio.
5. The Synod PW Moderator shall have all expenses paid for Churchwide Gatherings.
6. The Operating Budget of PWSOC is to be funded through assessments to PWP based on a recommended 1.5% of the previous year's Celebration of Mission Giving.
7. PWSOC recommends to each PWP that it consider pledging up to 10% of its Celebration of Mission Giving to the Synod of the Covenant, and up to 10% of its Celebration of Mission Giving pledge to the Presbytery.
8. Funds are to be provided for the Search Committee to meet once a year in addition to the annual PWSOC/CT meeting.
9.
 - a. Leadership Development Coordinator will replace PW Enabler.
 - b. Funds will be provided from Leadership Development.
10. Honorarium Policy
 - a. Members of PW at any level shall ordinarily not receive an honorarium, but have predetermined expenses paid when providing leadership. "Provide housing and mileage allowance.
 - b. Honorariums for leaders at a Synodwide Gathering shall be determined by the Gathering Planning Committee.
11. Vice Moderators of PWP are invited (but not required) to attend the annual PWSOC/CT meetings at the expense of their presbyteries.
12. All monies for PW Global Exchange from PWP's shall be sent to the PWSOC Treasurer. In the event that the Synod of the Covenant PW has more than one representative to the PW Global Exchange, these contributions shall be divided equally among the representatives.
13. It is recommended when staying in a motel/hotel room, Presbyterian Women in PWSOC leave \$2 tip per person per night for the room attendant.
14. During each triennium (based on the Moderator's term) in the first year, there should be a review of standing rules and job descriptions. By laws are to be reviewed during the term of office.
15. Synodwide Gathering Policies
 - a. The Synodwide Gathering shall be self sufficient, including PWSOC/CT leader expenses as determined by the Gathering Committee.
 - b. PWS/CT members will pay their own transportation cost to PW Synodwide Gatherings.
 - c. Moderator and Gathering Coordinator registration will be paid from Gathering funds.
 - d. Nominees for leader positions shall have their expenses (except transportation) paid to the Synodwide Gathering, for election and orientation by PWS.

- e. PWSOC suggests that Presbyterian Women in the Congregations provide child care for their members to attend Gatherings of the PWSOC.
- f. In order to encourage women to be part of our Gathering, \$1 from each registration fee paid will go to a designated cumulative fund for at home child care or dependent care. All child care/dependant care inquiries shall go to the PWSOC Treasurer.
- g. The Synodwide Gathering registration form shall indicate 1) the date before which the total payment of registration, room and board, will be refunded, 2) the date before which payment of room and board only will be refunded, and 3) the date after which no refund will be made. It is suggested that if a person is unable to attend, that participant may secure her own alternate.
- h. The Synod Gathering Committee will be allowed two (2) overnights for planning Synodwide Gatherings.

Revised #2 mileage allowance, 10-14-05

Revised standing rules, October 21, 2006

Revised standing rules July 2009